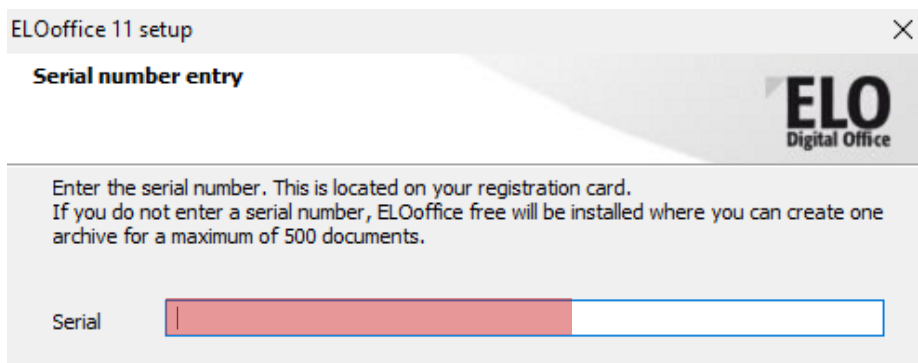


How do I activate an ELOoffice license?

Users often ask us how they can activate their purchased licenses in **ELOoffice**. The following explains the two available options:

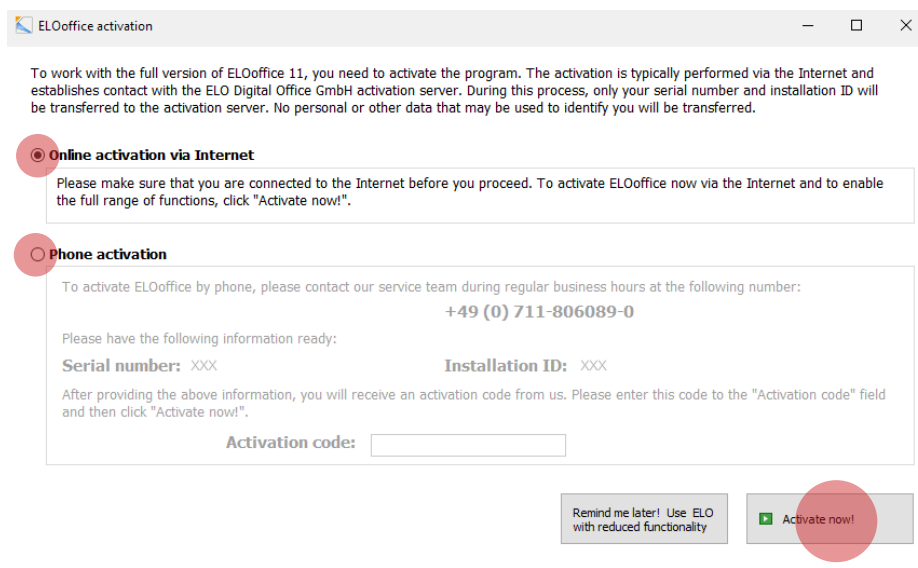
Option 1: entering the serial number during installation

1. When installing **ELOoffice**, you will have the option to enter a serial number:



Installation dialog box: serial number entry

2. Following installation, the activation dialog box automatically appears when you open **ELOoffice**. You can now activate your license online or by phone.

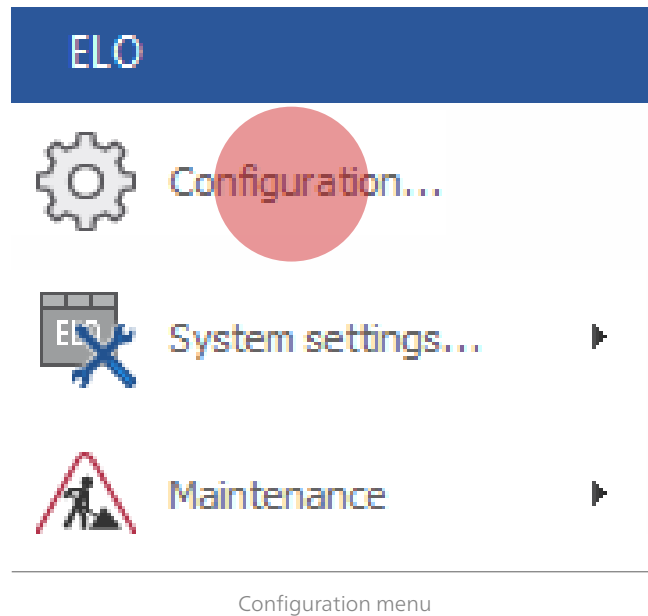


Activation dialog box

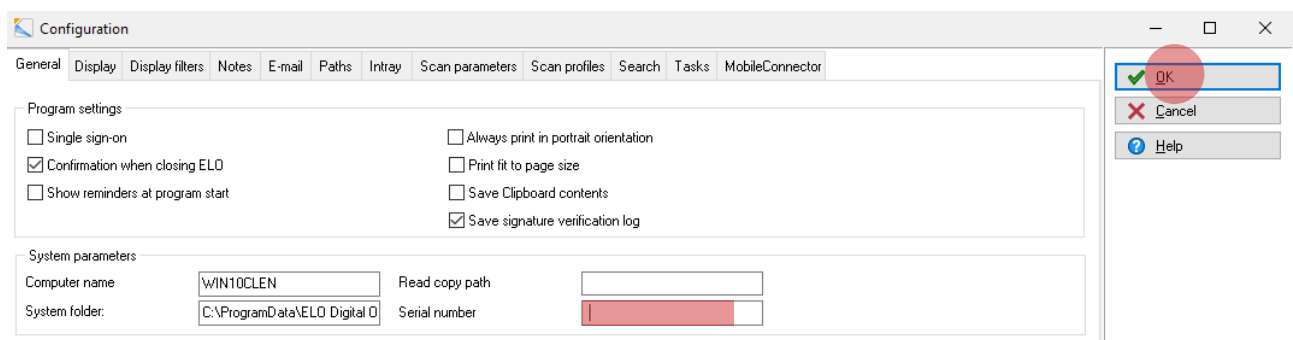
Option 2: after installation

If you don't enter a serial number during installation, **ELOoffice** free will install automatically. To be able to use the full version of **ELOoffice**, you can then enter a serial number in the configuration.

1. Open the **ELOoffice** configuration.

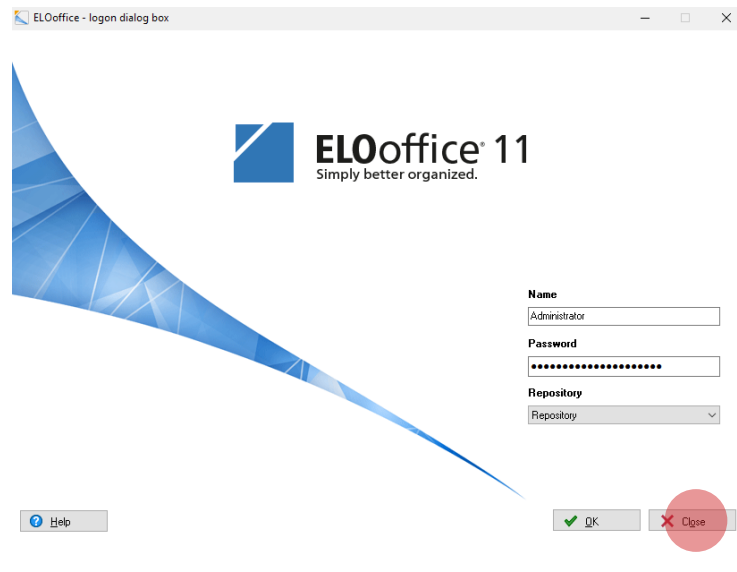


2. Enter your serial number on the "General" tab in the configuration. Confirm the configuration dialog box with "OK" Another message will appear. Please confirm this message with "OK" as well.



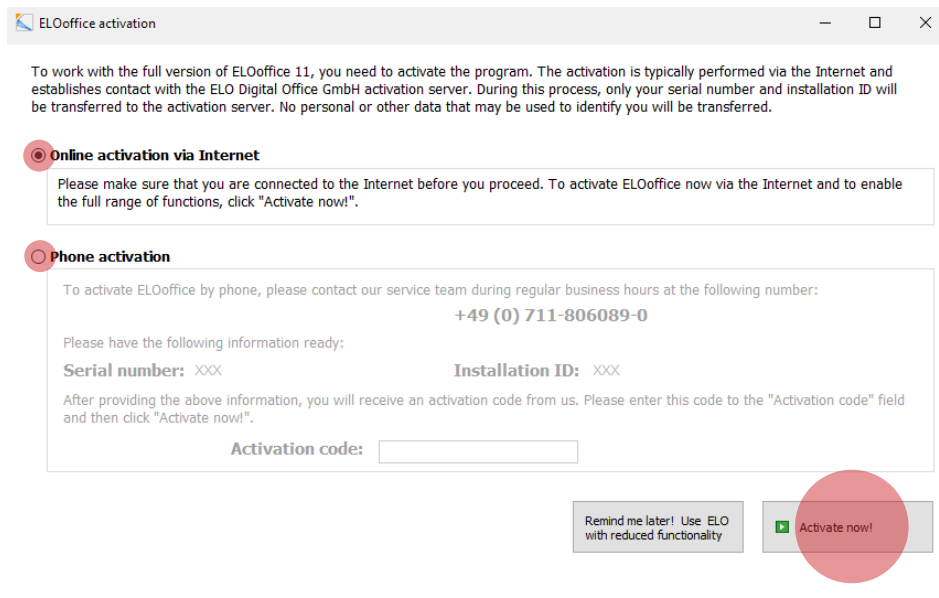
Configuration menu

3. Close ELOoffice completely.



Logon dialog box

4. Restart ELOoffice. The activation dialog box opens automatically. You can now activate your license online or by phone.



Activation dialog box

Please note:

- ELOoffice licenses are bound to specific workstations. Every additional workstation requiring the ELOoffice full version requires an additional serial number.
- Each serial number can be activated a maximum of three times.